



# MARIANO MARCOS STATE UNIVERSITY

## Office of the President

**MEMORANDUM** No. 22-036A

**TO** : All Employees

**THRU** : Deans  
Directors  
Heads of Units

**FROM** : DR. SHIRLEY C. AGRUPIS  
President

**DATE** : 15 February 2022

**SUBJECT** : Work Arrangements under Alert Level 2

In view of the classification of Ilocos Norte under Alert Level 2 on 16-28 February 2022, all personnel shall be required to report onsite daily, with one day offsite work ("work from home") per week. Heads of units shall prepare the work schedule for their respective units.

All other guidelines in Memorandum No. 22-013 that are not inconsistent with this memorandum shall remain in effect.

This Memorandum takes effect on 16 February 2022, and remains in effect until further notice.