



MARIANO MARCOS STATE UNIVERSITY

Sports Facilities

To ensure the holistic development of the MMSU community, sports and wellness facilities are available on campus. These include the MMSU Sports Complex, composed of an athletic oval and grandstand, indoor and outdoor courts, an Olympic-size Swimming Pool, and a Fitness Center.

<https://www.mmsu.edu.ph/about/facilities>



Outdoor Sports Field



Swimming Pool



Fitness Center



Indoor Sports Courts



MARIANO MARCOS STATE UNIVERSITY

Office of the President

MEMORANDUM No. 22-149

TO : All Employees and Students

THRU : Security Services Director
General Services Director
CHUMS Director

FROM : DR. SHIRLEY C. AGRUPIS
President

DATE : 26 April 2022

SUBJECT : Use of the MMSU Sports Facilities

The Batac Campus shall resume the utilization of MMSU Sports Facilities starting 26 April 2022 subject to the following guidelines:

- I. **Opening Time**
 1. Facilities shall be open from 5:00 am to 8:30 pm.
- II. **Activities**
 1. All outdoor and indoor activities for recreation purposes shall be allowed. (Jogging, walking, running, biking tennis, badminton, basketball, volleyball, swimming, soccer, baseball / softball, sepak takraw, gym, etc.)
 2. Organized games and tournaments shall need prior approval from the Office of the President.
- III. **Entrance and Exit**
 1. All users of the sports facilities must enter at the Athletic Complex Gate only.
 2. Anybody entering the premises for the purpose of the above activities shall present a valid ID and his/her Vaccination Card to the guard on duty and sign the logbook.
 3. Thermal scanning shall be done at entry point.
 4. The security guards have the right to refuse entry to anyone who will not observe the above protocols.



MARIANO MARCOS STATE UNIVERSITY

Office of the President


IV. Health Protocols

1. Physical distancing and wearing of face masks shall be strictly observed.
2. For walkers / joggers / runners at the oval, movement shall be in a counter-clockwise direction. Counterflowing shall not be allowed.

V. Concerned Units

1. The Security Services division shall take charge of monitoring the entry and movement of people inside the premises and strict implementation of the use of logbook to all persons entering the area for the purpose of using the sports facilities.
2. The General Services division shall install the necessary signages and implement other steps to ensure the efficient movement of people inside the campus.
3. The Center for Human Movement Studies, in coordination with the GSD, shall ensure that all facilities that are not covered by this memorandum shall remain closed to the public.

cc: Security
GSD
CHUMS
OUBS

	MARIANO MARCOS STATE UNIVERSITY	Document Code	BD-ACCOM-FRM-001
	Business Directorate	Revision No.	0 Page 1 of 1
	REQUISITION FOR RESERVATION OF FACILITIES AND SERVICES	Effectivity Date	August 28, 2019

Date _____

REQUEST FOR RESERVATION OF FACILITIES AND SERVICES

A. Instructions and Conditions:

1. This form is available for free at the office of the BUSINESS AFFAIRS DIRECTORATE.
2. The requesting party must fill up all required information called for and submit it to the Business Affairs Directorate.
3. The Business Affairs Directorate shall verify the information furnished by the requesting party. If there is no conflict on the use of the facilities and/or services on the scheduled time, the request shall be endorsed to the University President.
4. The Business Affairs Directorate shall inform the requesting party of the action of the University President.
5. If the request is approved, the requesting party shall pay to the Cashier's Office the amount of the total rental fee at least seven (7) days before the scheduled occasion. The rates are printed at the back of this form. The rates, however, are subject to change without prior notice. Information as to existing rates can be obtained from the Business Affairs Directorate.
6. Upon payment, the Official Receipt shall be presented to the guard on duty/caretaker/janitor of the facilities requested.
7. The requesting party shall, in addition, pay the cost of damages of facilities due to carelessness or lack of required diligence by the requesting party or any of his/her guests.
8. **Moreover**, the requesting party shall pay overtime salaries of the technicians and janitors when the activity is held during a non-working day or beyond office hours.

B. Type of Facilities/Services Requested: (Please check appropriate box/boxes). The rentals are at the back of this form but note that rates are subject to change without prior notice.

- ☐ Teatro Ilocandia Hall _____
- ☐ Teatro Ilocandia Basement _____
- ☐ Univ. Board Review Center _____
- ☐ Swimming Pool _____
- ☐ Athletic Facilities _____
- ☐ Student Center _____
- ☐ NACIDA Building _____
- ☐ Mansion _____
- ☐ Chairs (state number) _____
- ☐ Tables (state number) _____
- ☐ Others: Please specify _____

Total Assessment: _____

Required Deposit: _____

Assessed by: _____

(Signature over Printed Name)

C. Purpose for which the facility/service is requested:

Date and Time: _____

CONFORME: (The signature of the requesting party shall be conclusively presumed that he/she understands all the terms and conditions hereby set forth and binds himself/herself thereto if approved by the University President)

APPROVED:


(Requesting Party

Address: _____

Tel. No. _____

UNIVERSITY PRESIDENT

701 SMS

	MARICINA MARCOS STATE UNIVERSITY Business Directorate	Document Code	BD-ACCOM-FRM-001
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B. Type of Facilities/Services Requested: (Please check appropriate box/boxes)

- | | | | |
|--|-------|--|---------------|
| <input type="checkbox"/> Teatro Ilocandia Hall | _____ | <input type="checkbox"/> Tables (state number) | _____ |
| <input type="checkbox"/> Teatro Ilocandia Basement | _____ | <input type="checkbox"/> Sound System | _____ |
| <input type="checkbox"/> Univ. Training Center (UTC) | _____ | <input checked="" type="checkbox"/> Others: Please specify | |
| <input type="checkbox"/> Sunken Garden | _____ | | COVERED COURT |
| <input type="checkbox"/> Hostel Mess Hall | _____ | | SWIMMING POOL |
| <input type="checkbox"/> Athletic Facilities | _____ | | TENNIS COURT |
| <input checked="" type="checkbox"/> Covered Court | _____ | | |
| <input type="checkbox"/> Univ. Function Hall (UFH) | _____ | | |
| <input type="checkbox"/> Mansion | _____ | | |
| <input type="checkbox"/> Chairs (state number) | _____ | | |

Total Assessment: _____

Required Deposit: _____

Assessed by: _____
(Signature over Printed Name)

C. Purpose for which the facility/service is requested:

FOR SPORTS FEST at Philippine Rental
Association ILOCOS NORTE CHAPTER
Date and Time: Feb. 5, 2023 10:00 A.M.

CONFORME: (The signature of the requesting party shall be conclusively presumed that he/she understands all the terms and conditions hereby set forth and binds himself/herself thereto if approved by the University President)

DR. AMELIA A. MABINI

(Requesting Party)


Address: #3 BATA CITY, ILOCOS NORTE

Tel. No./Cel. No.: 0917-7794344

APPROVED:

SHIRLEY C. AGRUPIS
President

NOTE: Preparation time allowed is one (1) hour before reserved time.

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|---|-------|---|-------|
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| <input type="checkbox"/> Sunken Garden | _____ | | _____ |
| <input type="checkbox"/> Hostel Mess Hall | _____ | | _____ |
| <input checked="" type="checkbox"/> Athletic Facilities | _____ | | _____ |
| <input checked="" type="checkbox"/> Covered Court | _____ | | _____ |
| <input type="checkbox"/> Univ. Function Hall (UFH) | _____ | | _____ |
| <input type="checkbox"/> Mansion | _____ | | _____ |
| <input type="checkbox"/> Chairs (state number) | _____ | | _____ |

Total Assessment: _____

Required Deposit: _____

Assessed by: _____
(Signature over Printed Name) *for [Signature]*

C. Purpose for which the facility/service is requested:

UNIT MATH (MATH, PHYSICS, CHEMISTRY, TEMPLATES, DOCUMENTS)

Date and Time: FEB 1, 2020 (8:00 PM)

CONFORME: (The signature of the requesting party shall be conclusively presumed that he/she understands all the terms and conditions hereby set forth and binds himself/herself thereto if approved by the University President)

[Signature]
 MIGNON CECILIA S. DIEGO
 (Requesting Party)

Address: LHS - Bldg
 Tel. No./Cel. No.: 09135104005

APPROVED:

SHIRLEY C. AGRUPIS
 President

NOTE: Preparation time allowed is one (1) hour before reserved time.

Disclaimer: Reproduction of this form is allowed subject to compliance to the Control of Documented Information Procedure established by MMSU.

Sample Requests

CITY OF BATAAC INTER-SCHOOL SPORTS FESTIVAL

Theme: *Batacqueño Pasiglaten, Isports Parayrayen*

Guest Speaker:

HON. GIANCARLO ANGELO S. CRISOSTOMO
Sangguniang Panlalawigan Member
Second District, Province of Ilocos Norte

November 16-18, 2023
MMSU Sports Complex, City of Batac



SCHOOLS DIVISION
OF THE CITY OF BATAAC



DAY TO GO

CITY OF BATAAC INTER-SCHOOL SPORTS FESTIVAL

Theme: *Batacqueño Pasiglaten, Isports Parayrayen*

November 16-18, 2023 | MMSU Sports Complex, City of Batac