



MARIANO MARCOS STATE UNIVERSITY

Office of the President

SPECIAL ORDER NO. 20-276

TO : CONCERNED PERSONNEL

FROM : DR. SHIRLEY C. AGRUPIS
President

DATE : 28 September 2020

SUBJECT : Recomposition of Standing Committees

In view of the retirement / resignation and change of designation of some members, the following committees are hereby recomposed:

Fact-finding Committee

Chair : Director, Administrative Services
Vice-Chair : Director, Financial Management Services
Secretary : Director, HRMO
Members : Vice President, FAI or any FAI Representative*
Vice President, ANTAP or any ANTAP Representative*
Ad Hoc : Concerned Head of Unit
Concerned Immediate Supervisor

Grievance Committee

Chair : Director, HRMO
Vice-Chair : Director, Administrative Services
Secretary : Chief, Internal Audit
Members : Vice President, FAI or any FAI Representative*
Vice President, ANTAP or any ANTAP Representative*
Ad Hoc : Concerned Head of Unit
Concerned Immediate Supervisor

University Investigation Committee

Chair : Legal Officer
Vice-Chair : Vice President for Administration and Finance
Secretary : Chief, Records
Members : Executive Director, GAD Focal Point Systems (GFPS)
President, FAI or any FAI Representative*
President, ANTAP or any ANTAP Representative*
AdHoc : Fact-finding Committee Chair or Grievance Committee Chair



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Committee on Decorum and Investigation

Chair	:	Legal Officer
Members	:	President, FAI President, ANTAP Director, Student Affairs and Services Director, Administrative Services Director, HRMO President, University Student Council (if student is involved)
AdHoc	:	Deans/Director & Department Chair/ Chief of Office of Concerned Personnel

In case of changes in designations or election of new officers, responsibility and committee membership shall be automatically transferred to the new designee/officer.

*For purposes of compartmentalization, representatives shall only sit in the committee if the offender is from his / her organization.

cc: VPs

Deans

Directors

OUBS

CTE

CAS

FAI

ANTAP

HRMO

IA

Legal

OSAS

Records