**PRO-FORMA NOMINATION LETTER**

 Date

**The Chairperson**

Search Committee for Private Sector Representative

c/o Office of the Board Secretary

Room 209, FEM Hall (Administration Building)

Mariano Marcos State University

City of Batac, Ilocos Norte

Dear Chairperson:

This is to nominate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Private Sector Representative to the Mariano Marcos State University (MMSU) Board of Regents (BOR). This nomination is justified for the following reasons:

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attached are: the accomplished Nomination Form, duly notarized, and supporting documents in support of this nomination.

 Signature of Nominator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed Name of Nominator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Republic of the Philippines

MARIANO MARCOS STATE UNIVERSITY

BOARD OF REGENTS

City of Batac, Ilocos Norte

**NOMINATION FORM**

Search Committee for Private Sector Representative to the Board of Regents

|  |
| --- |
| **Person / Organization Making Nomination**  |
| **Name** | : |  |
| **Address:**  | :  |  |
| **Telephone/Mobile No.**  | : |  |  | Email Address:  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Nominee**  |
| **I. Personal Information**  |
| Name | : |  |
| Date of Birth | :  |  |  | Place of Birth: |  |
| Age | : |  | Sex: |  |  | Citizenship:  |  | Civil Status:  |  |
| Permanent Address:  | : |  |
|  |  |  |
| Telephone/Mobile No. | : |  |  | Email Address:  |  |
|  |  |  |  |  |  |  |  |
| II. **Family Background of the Nominee** |
| Name of Spouse | :  |  |
| Date of Birth | : |  |  | Place of Birth:  |  |
| Occupation | :  |  |
| Employer | : |  |
| Business Address | : |  |
| Children | :  | Name |  | Date of Birth |
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| **III. Educational Background of Nominee** |
| **Level** | **Name of School** | **Degree Course** | **Year Graduated** |
| Elementary  |  |  |  |
| Secondary |  |  |  |
| College  |  |  |  |
| Graduate Studies  |  |  |  |

**IV. Work Experience of Nominee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Inclusive Dates** | **Position Title** | **Agency / Company** | **Status of Appointment** | **Government Service (Y/N)** |
| From | To |  |  |  |  |
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**V. Voluntary Work in Civic / Non-government / Social / Peoples / Voluntary Organizations**

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| --- | --- | --- |
| **Name and Address of Organization** | **Inclusive Dates** | **Position / Nature of Work** |
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**VI. Other Information**

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| **Awards / Recognition**  | **Membership in Association / Organization**  |
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*Please use additional sheets if necessary.*

|  |
| --- |
| *I believe the nominee will be able to contribute to Mariano Marcos State University (MMSU) in terms of…* |

Submitted by:

|  |  |  |
| --- | --- | --- |
|  |  |  |
| (Signature of NOMINATOR over printed name)  |  | (Date) |

**CONFORME:**

This is to inform the Search Committee for Private Sector Representative of the MMSU Board of Regents that I accept this nomination, and that if appointed, I commit to attend Board meetings and to perform the duties of the position to the best of my ability.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| (Signature of NOMINEE over printed name)  |  | (Date) |

Republic of the Philippines

Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S.C.

SUBSCRIBED AND SWORN to before me in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_2019, affiant exhibiting to me his/her identification card issued by \_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Doc No. \_\_\_\_\_\_\_\_\_\_

Page No. \_\_\_\_\_\_\_\_\_

Book No. \_\_\_\_\_\_\_\_\_

Series of 2019

Please submit this form and all supporting documents not later than September 6, 2019, 5:00 pm to:

Office of the Board Secretary

Room 209, FEM Hall (Administration Building)

Brgy 16-S Quiling Sur, City of Batac, Ilocos Norte