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| --- | --- | --- | --- | --- |
| Date: |   |   |   |   |
| End-User Unit: |  |  |  |   |
| Fund Source: |  |  |  |   |
| PPMP Code: |   |   |   |   |
| This is to respectfully request for the realignment of some items in our approved Project Procurement Management Plan (PPMP) with the following details: |
|
|  |  |  |  |  |
| **ALLOCATED FROM: (original item of expenditure)** |
| Item Code | Description | Quantity | Unit | Amount |
|   |   |   |   |   |
|   |   |   |   |   |
| Total |   |   |   |  -  |
|  |  |  |  |  |
|  |  |  |  |  |
| **ALLOCATED TO: (proposed item of expenditure)** |
| Item Code | Description | Quantity | Unit | Amount |
|   |   |   |   |   |
|   |   |   |   |   |
| Total |   |   |   |  -  |
|  |  |  |  |  |
| **Justification: (reason for realignment)** |
|   |
|
|   |   |   |   |   |
| Requested by: | Evaluated by: | Approved by: |
|   |  |  |  |   |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| End-User | Designation | President |